

Support Worker Job Description



The Support Worker is responsible in the first instance to the Supervisor/Team Leader. Working 1 day per week, Wednesdays, 8:45-3:45pm with a 30 minute unpaid lunch break. The role will be required to work at Mires Beck Nursery, Low Mill Lane, North Cave, HU15 2NR, transport is essential due to our location.

The specific duties of the Support Worker are:

- to work under the guidance of the Supervisor/Team Leader to provide the support and supervision required by service users.
- to enable service users to develop skills, and a pride in what they can achieve.
- to help maintain a good standard of plant husbandry and tidiness in the work area.
- to ensure proper health and safety procedures are carried out as instructed by the Supervisors/Team Leaders.
- to ensure the well-being of all service users at the nursery at all times.
- to report any safeguarding concerns in line with Mires Beck Nursery's Incident Reporting Procedure and Safeguarding Policy.
- to assist with personal care of service users.
- to undertake appropriate, and mutually agreed, courses of training.
- to participate in meetings.
- to maintain confidentiality.
- other reasonable duties involved in the general running of the nursery.

This Job Description will be reviewed and developed on a regular basis, at least annually, to reflect the on-going development of the organisation.

Signature..... Date.....

Name.....

Date created: February 2024

Date Reviewed / amended: 14/02/2025 - HR Manager