

Support Worker Fixed Term Job Description



The Support Worker (Fixed Term) is responsible in the first instance to the Supervisor / Team Leader and is roving to provide cover for various teams. This role is required until the end of September. Working Days are Tuesday and Wednesday from 8:45am – 3:45pm 6.5 hours per day with a 30 minute unpaid lunch break. Personal care may be required.

The specific duties are:

- to work under the guidance of the Supervisor/Team Leader to provide the support and supervision required by service users.
- to enable service users to develop skills, and a pride in what they can achieve.
- to help maintain a good standard of plant husbandry and tidiness in the work area.
- Support with tree grading as required, training can be provided.
- to ensure proper health and safety procedures are carried out as instructed by the Supervisors/Team Leaders.
- to ensure the well-being of all service users at the nursery at all times.
- to report any safeguarding concerns in line with Mires Beck Nursery's Incident Reporting Procedure and Safeguarding Policy.
- to assist with personal care of service users.
- to undertake appropriate, and mutually agreed, courses of training.
- to participate in meetings.
- to maintain confidentiality.
- other reasonable duties involved in the general running of the nursery.

This Job Description will be reviewed and developed on a regular basis, at least annually, to reflect the on-going development of the organisation.

Signature..... Date.....

Name.....

Date Prepared: January 2025 – SK HR Manager